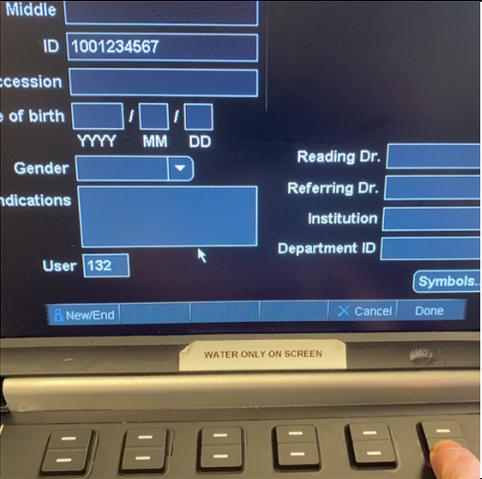
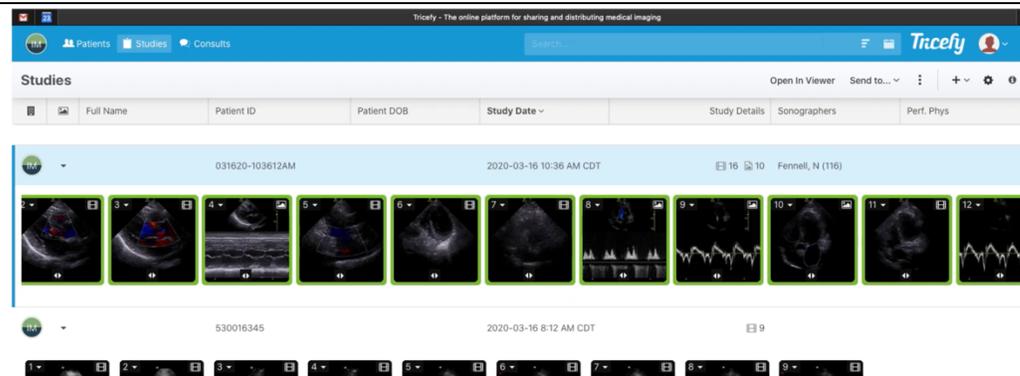
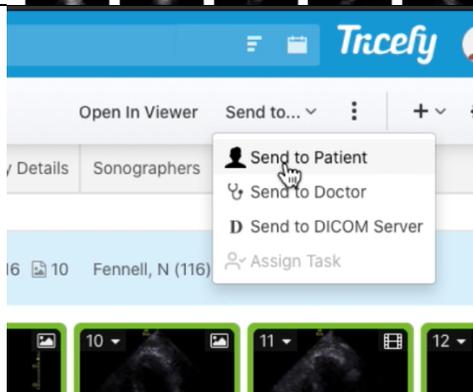


	<p>1. Push the “A” button on the device to open up a new patient exam</p>
	<p>2. Enter patient’s full MRN in the “ID” field, and your 3-digit IMBUS ID# in the “USER”, then hit “DONE”</p>
	<p>3. Save clips and images as normally (remember clips are set to 4sec <u>retrospective</u> from when you hit the “CLIP” button)</p>
	<p>4. When finished w/ exam, Push the “A” button again to close the study.</p>
	<p>5. Push “REVIEW” button and the studies stored on the machine will appear in a list, with the most recent at the top.</p>
	<p>6. If the study has a checkmark next to it, it has been uploaded to Tricefy successfully. It is ok to shut off the machine and close the lid. If the study does not have a checkmark next to it, it is still waiting to upload, go on to step 7 below.</p>
	<p>7. The WiFi icon with “bars” should be visible (under finger) telling you the machine is connected to WiFi. If it is not, proceed to step 8. If WiFi is connected, and there are studies that have not yet uploaded (no checkmark in step 7), you should see the icon at my fingertip informing of active upload. If you shut the lid or turn off the machine, while this is visible, the upload will stop. So leave machine on and open while upload is occurring.</p>
	<p>8. Check that the USB dongle is plugged into the back of the dock and that the laptop is seated into the dock. It takes WiFi a couple minutes to activate on startup.</p>

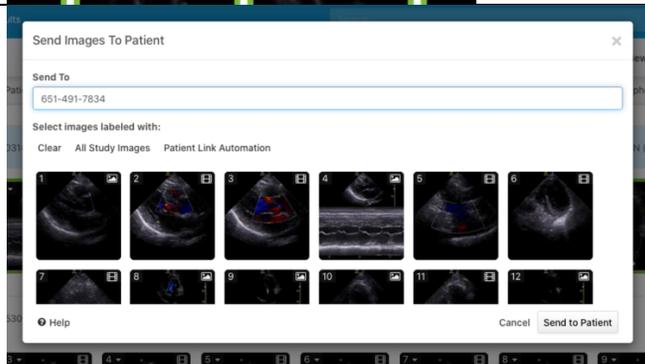
1. Log into <https://tricefy4.com> and find your study by looking or typing the MRN into the light blue search field at the top of the screen.



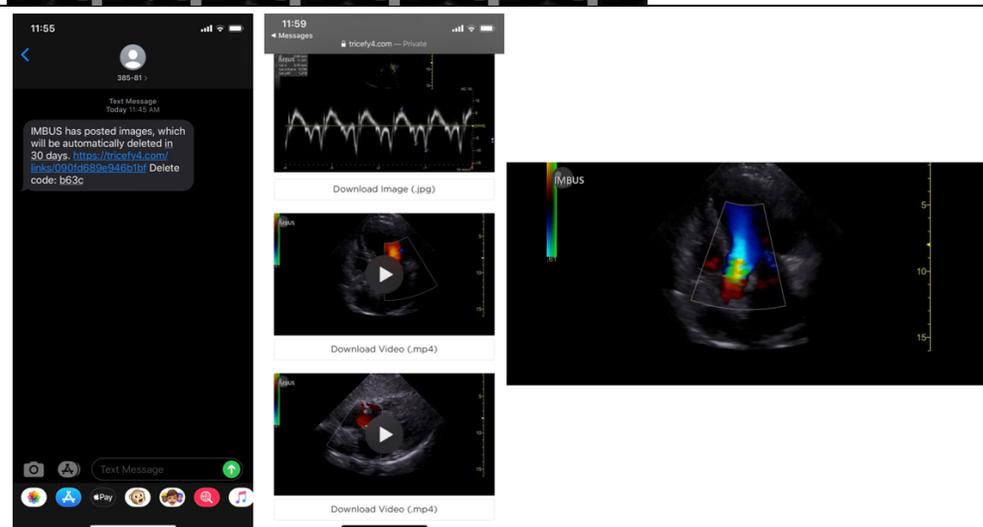
2. Click the study header in the study list and it will turn blue.
3. Click the **Send To dropdown** under the search bar at the top.



4. Select **“SEND TO PATIENT”** (not Send to Doctor)



5. Type in the **cell phone #** or **email** of the receiving person and then click on the thumbnails of the clips/images you want to send to them deidentified.
6. Click **Send to Patient button**.



7. It will show up in their email or on their phone with links to see the clips/images in a deidentified manner.

*The MHI cardiologists also have a generic username and password if they want to review images in the Tricefy4 system directly.